

Unit 6
EVALUATION: SPEECH TO INFORM

Speaker: _____

Topic: _____ Date: _____

CATEGORY

COMMENTS

Topic Selection (5)

Appropriate/Narrow topic

Introduction (6)

Attention-getting (2)

Builds interest (2)

Previews topic (2)

Organization (15)

Logical & well organized (5)

Appropriate organizational pattern (5)

Easy to follow/Smooth transitions (5)

Supporting Materials (20)

Sufficient number/variety (5)

Visuals effective (10)

Well-researched/sources properly cited (5)

Language (10)

Appropriate, mature word choice (5)

Grammar/sentence structure (5)

Speaker Credibility (10)

Dress and grooming (2)

Established credibility (4)

Enthusiasm (4)

Delivery (25)

Enunciation & Diction/Volume & Pace (5)

Gestures/facial expressions (5)

Eye contact (5)

Skillful use of note cards (5)

Distracting mannerisms (5)

Conclusion (10)

Brief summary/end with a true "finish"

Within time limit: PRACTICE!! (3 minutes)

10% off above or below each 30 seconds

101 Total